

Meeting reference: TULEADERSHIP (by ZOOM)

**Meeting:** TUSEI Leadership Group

**Date:** 12th April 2021

**Chairperson:** Tom Boland

**Institute Presidents:** Patricia Mulcahy, Willie Donnelly

**Attendees:** **Leads:** Cormac O'Toole, David Denieffe, David Dowling, Declan Doyle, Elaine Sheridan, Joe Collins, Karen Hennessey, Ken Thomas, Peter McLoughlin, Suzanne Denieffe, Thomas Drury, Derek O' Byrne, Frances Hardiman, Helen Murphy, Maebh Maher, John Wells, Tom O'Toole, Mark White, Thomas Drury.

**Editorial Team:** Mary Delaney, Richard Hayes,

**Co-Ordinators:** Maresa Fitzhenry, Martina Mullally, Marie Esmonde, Samantha O'Connor, Yvonne Hoare, Annette Byrne, Nikki Bourke, Orla Foley.

**Project Office:** Brian Foley, David Kane, David Ryan, Ellen Hazelkorn (Academic Advisor), Eimear Radley, Janet Syms

**Apologies:** John Fortune

No.	Item
	<b>Agenda</b>  <ol style="list-style-type: none"><li>1. Minutes of meeting of 9th April 2021 – matters arising.</li><li>2. Application Document.</li><li>3. AOB</li></ol>
1.	<b>Minutes of meeting of 9<sup>th</sup> April 2021 – matters arising.</b>  Minutes have not been circulated yet as application document has taken priority. Chair will forward minutes when finalised.  Nikki Bourke has joined the team as Coordinator for WS 8
2.	<b>Application Document</b>  <b>Chair:</b>  Document was worked on over the weekend and reviewed in meeting with Presidents the objective is to have the document ready for circulation later this afternoon. It is a well-structured document. Comments are sought on areas of significance in terms of omissions, insertions and data/figures.

**Key issues identified**

Data completion and consistency in a number of areas

Amend material on academic staff, research career and PMSS development professional

It was agreed to include an appendix as a quick and easy access to useful information

Tables/images to be professionally designed.

Include names of Regional Engagement Advisory Group

Appendix to record full data on Steering Group meetings, and of students union – Working Stream 8.

**Next steps**

Application will have a preliminary discussion at the Academic Council and Governing Body of ITC on 15 April. Governing Body also meeting on 28<sup>th</sup> April

WIT will convene Academic Council and hold a Governing Body on 27<sup>th</sup> April.

3. **AOB**

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**Next Meeting**

Monday 19<sup>th</sup> April 11am.