



## Spotlight: Academic & Student

### Academic Administration

SETU Academic Administration team met on Monday 20 June on the Carlow campus. The meeting provided an excellent platform for in person introductions and the continuation of knowledge exchange; it marked the first of many productive meetings.

We continue to make strong progress on the alignment of processes with work ongoing on the various elements of the student lifecycle, including:

- QQI FE Progression agreements
- CAO Change of Mind applicant campaign
- CAO deferrals
- UG full-time fee schedule
- 2022 Maths Entry exam
- Research Postgraduate admissions cycle
- EDS and Parchment
- Tendering process for the provision of academic dress

We are delighted to advise that all students will receive an SETU branded exam result letter/grade mailer detailing their examination results, and additionally that all CAO 2023 applicants will be choosing their courses from a single SETU CAO course listing.

### Sport

The department was very happy with the arrival of newly branded staff uniforms in addition to external signage that was delivered earlier in the month. Work is ongoing to tender for and purchase new sports kits for the start of the 2022/23 academic year. The Functional Area Managers are also engaging with potential IT solution providers for the management of Sports, Clubs and Societies. More information to follow.

### Teaching and Learning

A specific VLE/LMS (Virtual Learning Environment/Learning Management System) Task Force has been established with the aim of exploring a unified VLE/LMS for SETU. The group's remit is to scope the VLE/LMS that will provide the best experience possible for SETU students and staff. Group membership has drawn on expertise from across the university to ensure that there is representation from a range of stakeholders. As the project progresses, it is envisaged that this will involve increased consultation with the wider staff/student body. Additionally, the group will be making recommendations as to how future implementation can be supported for students and staff.



Members of SETU Academic Administration team outside the Haughton Building



### Academic Council/Academic Governance

The SETU Academic Council was established in May 2022 and has met three times to date. The Council (which is interim in nature) has 59 members in total, consisting of the President and 58 members drawn from the immediately preceding membership of the Academic Councils of IT Carlow and Waterford IT. To date, the Council has approved a number of documents including the SETU Quality Framework, SETU Generic Award Standards and the Register of Validated Programmes. A Committee structure has also been approved, which consists of ten committees in total. A new SETU Academic Council structure is to be developed, and recommendations on this will be presented to Governing Body for their consideration in due course.

### Student Services

SETU Student Services team met on the Carlow campus recently where the group workshopped content for the first SETU Student Handbook. The department has a continued focus on alignment and collaboration and along with the Student Handbook, are developing SETU student interfaces and supports for September. These include Student Assistance Fund support, Orientation, and Peer Mentorship, along with SETU Pull-ups used to raise awareness of the services and supports.

### Library

The Libraries continue to work with EduCampus and Interleaf regarding merging KOHA and EBSCO Discovery Solutions((EDS). This involves merging all our records for our print and online holdings and also reviewing our work processes to align with merging these systems. Thanks to colleagues in IT Services for all their help to date. Work is ongoing regarding subscription renewals for our library databases. From now on when we consider new library database subscriptions, we will be reviewing them for the entire SETU Library Service. An example of this is a database called PressReader that we are planning to trial across SETU in September. More information to follow. The Carlow Campus Library since May has prepared displays from our library print and online collections representing key values of the TU. Throughout May we had a display on Change and for June we are celebrating Pride Month as one of our EDI initiatives. All are welcome to come and view these displays and to borrow library material.



Members of SETU Student Services department with Vice President for Academic Affairs and Registrar, David Denieffe



Members of the Library meeting on SETU's Carlow campus in June. From left to right: Enda Kelly, Laura Rooney Ferris, Amanda Mahon, Mary Delaney, Kieran Cronin and David Kane



- Access previous newsletters using the following [link](#)
- Access commonly asked questions using the following [link](#)

## NEWSLETTER

27 June 2022

### Updates from across SETU programme

#### Research, Innovation and International

- WG1 continues to discuss and review merging policies relating to research and research support. Work of the group is currently focused on a policy that describes the organisation and definition of research.
- The first meeting of the SETU Research Ethics Committee took place on 16 June with members continuing to review documentation over the summer period before the beginning of the new academic year.
- The Graduate Studies WG continues to meet and is in the process of devising the timetable for the new GSO Liaison group, induction events and a schedule of training and career development events for autumn 2022.

#### The PMO

- A Webinar took place on 16 June with a focus on progress in IT/IS and a history and overview of the PMO. If you missed it, you can watch back the recording through this [link](#)
- A well-attended Change Network event took place on 8 June at which SETU domains and integrated programmes presented activity updates to the Change Champions.
- The PMO presented an update on TUTF year 2 progress to HEA and continue to engage with them on year 3 allocations.
- 'Leading People Through Change' training took place on 17 June.

#### Identity and Branding

- SETU brand rollout continues. Work is underway with academic and support units to identify key branded collateral items to support functional areas and brand awareness.
- Functionality of launch website has been improved to support day-to-day business needs. Basecamp now setup for phase two of the web project and the development of a new fully integrated SETU website.
- Communications campaign to support CAO change of mind ahead of 1 July deadline operational.
- Work has commenced on developing the undergraduate prospectus for 2023 entry.
- Schools' Liaison and Outreach continue to develop and operationalise a framework and action plan for student recruitment.

#### Corporate Affairs

- Governing Body meetings continue through June and July.
- Nominations Committee in place and expect to start to welcome new Governing Body Members during the summer and into autumn including staff and student members.
- Policies and key tenders continue to be issued and reviewed.
- Plan being reviewed as we start to return some items to BAU and expand on actions required for the next academic year.

